



*Please reply to:*

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Date: 13 November 2023

## Notice of meeting

### Environment and Sustainability Committee

**Date:** Tuesday, 21 November 2023

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### To the members of the Environment and Sustainability Committee

Councillors:

M. Beecher (Chair)

K.M. Grant (Vice-Chair)

S.N. Beatty

L. Brennan

T. Burrell

J. Caplin

D. Clarke

S.M. Doran

K. Howkins

M. Lee

A. Mathur

L. E. Nichols

K. Rutherford

J.R. Sexton

J. Turner

H.R.D. Williams

Substitute Members: Councillors C. Bateson, H. Boparai, J. Button, A. Gale, R. Geach, D. Geraci and Woodward

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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# Agenda

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**1. Apologies and Substitutes**

To receive any apologies for absence and notification of substitutions.

**2. Minutes**

**5 - 10**

To confirm as a correct record the minutes of the Environment and Sustainability Committee meeting held on 5 September 2023.

**3. Disclosures of Interest**

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

**4. Questions from members of the Public**

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

**5. Ward Issues**

To consider any issues raised by ward councillors in accordance with Standing Order 34.2

At the time of publication of this agenda no ward issues were received.

**6. Update on the Air Quality Action Plan**

**11 - 18**

To note the advice from Defra regarding updating the Air Quality Action Plan and the Air Quality Management Area, and the work required to complete the Air Quality Action Plan.

**7. Local Plan Update**

**Verbal Report**

To receive a verbal update on the Local Plan.

**8. Updates from Task and Finish and/or Working Groups**

**19 - 20**

To receive written or verbal updates on the following Task and Finish/Working Groups:

Community Infrastructure Levy Task Group – written update

Climate Change Working Group – verbal update from Chair

**9. Forward Plan** **21 - 26**

A copy of the Environment & Sustainability Committee Forward Plan is attached.

**10. Exclusion of Public and Press**

To move the exclusion of the public and press in order to discuss the next item in view of the likely disclosure of exempt information within the meaning of Paragraph 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

**11. Service Plans (as part of the 24/25 Budget Process)** **27 - 78**

To receive the draft service plans for the following services:

- Planning Development Management
- Strategic Planning